



City of Grand Junction

City Council Non-Profit Funding 2023 Budget-Instructions

The Non-Profit Funding requests for the 2023 budget will be separated into two distinct processes this year based on the amount of funding request. This is a revised process, so please refer to the instructions below. All requests need to describe the how they align with the City's Strategic Priorities [Strategic Plan | Grand Junction, CO \(gjcity.org\)](https://www.gjcity.org/strategic-plan) . If an organization wishes to request funding in both Tiers please indicate a priority for each request.

City of Grand Junction Strategic Priorities

Mobility and Infrastructure

Placing a high value on providing accessible and equitable transit options for residents and visitors with associated infrastructure that includes trails, non-motorized and multi-modal services.

Economic Development

Fostering the policies and environment to support a robust economic climate that is diverse and expansive and that draws and maintains a talented workforce, provides educational excellence, and enhances opportunity for all.

Housing

Committing to enacting effective and attainable housing policies and partnering with organizations that seek to increase affordable housing options, create diverse housing choices, decrease the gap between need and housing inventory, and assist those without homes to be matched with supportive services.

Public Safety

Delivering residents and visitors the highest quality fire and emergency medical services, police, and 9-1-1 communications services; establishing a safe community by risk reduction through prevention and encouraging proactive involvement of the community in safety and emergency preparedness matters.

Quality of Life

Prioritizing the exceptional quality of life in Grand Junction, including clean air and water, responsible stewardship of natural resources, and sustainability practices alongside social and recreational opportunities that deepen connection and well-being.

Funding Request Less than or equal to \$50,000-Tier 1

1. Complete the form titled “Non-Profit Funding Request **Tier 1**”
2. Provide organization information. Please note, City funding is limited to organizations that operate within Grand Junction City limits.
3. Provide the annual operating budget of the organization. This is just the total amount, not a detail budget. Provide the total capital project budget if requesting funds for capital.
4. Provide the specific category of funding {Capital, Operations, Event/Program}
5. Provide the 2023 Funding Request amount as well as a minimum funding amount that can be accepted if possible. If no minimum is possible, please indicate with “N/A”.
6. Provide mission/purpose of the organization.
7. Provide a **one-page maximum** description of the program/event, operation, or capital project and specifically how it aligns with the City’s Strategic priorities and how the funds will be used. If the City funds will be leveraged with other sources, please provide that information as well.
8. Requests will be evaluated based on alignment with strategic priorities and funding decisions will be prioritized according to available resources.

Funding Request Greater than \$50,000-Tier 2

1. Complete the form titled “Non-Profit Funding Request **Tier 2**”
2. Provide organization information. Please note, City funding is limited to organizations that operate within Grand Junction City limits.
3. Provide the annual operating budget of the organization. This is just the total amount, not a detail budget. Provide the total capital project budget if requesting funds for capital.
4. Provide the specific category of funding {Capital, Operations, Event/Program}
5. Provide the 2023 Funding Request amount as well as a minimum funding amount that can be accepted if possible. If no minimum is possible, please indicate with “N/A”.
6. Provide mission/purpose of the organization.
7. Provide a three-page maximum (two page minimum) description of the program/event, operation, or capital project and specifically how it aligns with the City’s Strategic priorities.
8. If the City funds will be leveraged with other sources, please provide that information as well.
9. For Tier 2 requests, organizations are urged to provide detail information about the request and how the funds will be used.
10. Requests will be evaluated based on alignment with strategic priorities, leveraging of funds, and community impact.
11. After initial review and evaluation of the requests, some organizations will be asked to present requests to Council for discussion and consideration.
12. Funding decisions will be prioritized according to available resources.