

# NEIGHBORHOOD BLOCK PARTY TRAILER

Content, Care, Rules, and Regulations



For any questions regarding the Block Party Trailer, please call 970-254-3801.

For **emergencies** after hours, please call 970-260-6879.

## PLEASE TAKE CARE OF THE TRAILER AND BE SAFE!

We're excited that you have decided to reserve one of the Block Party Trailers for your neighborhood event! The City of Grand Junction asks that you take good care of the trailer and its contents and ensure it remains in the same condition as when you found it.

### TRAILER CONTENTS

Please note that contents may change due to theft or breakage

#### **Trailer #1 Includes:**

Giant Connect-4  
2 Cornhole Game Sets  
Scoop Ball  
Sidewalk Chalk  
Football, Basketball, Volleyball, Soccer Ball, Playground Ball, Frisbees  
Ball Pump  
Giant Jenga Game  
Bocce Ball  
Spikeball  
Ladder Ball  
Hula Hoops  
Jump Ropes  
Flag Football Set  
Bases  
Kids Platform Stilts  
Fire Extinguisher  
First Aid Kit  
(8) 6-Foot Folding Tables  
28 Chairs  
Dog Bowls  
Broom/Dust Pan  
Trash Container and Bags  
Recycle Container and Bags  
2 Tubs for Ice/Drinks  
Street closure equipment (separate permit required)

#### **Trailer #2 Includes:**

Giant Connect-4  
2 Cornhole Game Sets

Scoop Ball  
Sidewalk Chalk  
Football, Basketball, Volleyball, Soccer Ball, Playground Ball, Frisbees  
Ball Pump  
Ring Toss  
Disc Toss (like Kan Jam)  
Bowling Set  
Giant Tic Tac Toe  
Basketball Hoop for tikes  
Badminton/Volleyball/Pickleball Set  
Cones for Obstacle Courses or Sports  
Toss and Catch  
Tug Of War Rope  
Game Parachute  
Kids Platform Stilts  
2 Playing Card Decks  
Fire Extinguisher  
First Aid Kit  
(8) 6-Foot Folding Tables  
30 Chairs  
Dog Bowls  
Broom/Dust Pan  
Trash Container and Bags  
Recycle Container and Bags  
2 Tubs for Ice/Drinks  
Street closure equipment (separate permit required)

## RULES/REGULATIONS

- The Block Party Trailer is only available for rental for those that reside within Grand Junction's city limits. Please utilize the GIS maps through the City of Grand Junction's webpage to ensure that you are in this parameter.
- Although it is not required that the Block Party Trailer be used at your residence, it will only be delivered to locations within the city limits. For example, it can be placed at your neighborhood common space or a city park.
- To give us time to complete staff scheduling and drop off/pick up logistics, please make sure to request the trailer **at least three weeks prior** to your party/event.

- To make this trailer as accessible to our community as possible, we are restricting rentals to one per household or organization per year. This way, as many people as possible have the opportunity.
- The Block Party Trailer is for personal, educational, or non-profit use **only**. The Block Party Trailer is not meant to be utilized for promotion and/or other business ventures.

## **PAYMENT POLICY**

- The fee to use the trailer is \$50.00. This fee helps offset the cost of the equipment, the staff time to manage the program, and drivers to deliver and pick up the trailers.
- The reservation is not secure until the fee is paid.
- After submitting the application, we will contact you by email with your payment due date. You will be given five (5) business days.
- Refunds. Full refunds require five (5) or more business days' notice. Refunds will not be given with less than five (5) business days' notice, even for inclement weather.

## **RENTAL PROCEDURE**

1. Fill out the Block Party Trailer Application.
2. Parks and Recreation will send you an email. If you meet all the criteria, we will give you a payment deadline (five business days) and hold the reservation.
3. Once the fee is paid your reservation is secure. If the fee is not paid by that date, the reservation will be canceled.
4. A couple of weeks before your rental date we will email you a map to confirm the location of the trailer based on your description in the application, and our proposed drop off and pick up dates and times.
5. A week before the event we will email the code to unlock the trailer, and the drop off and pick up dates and times.

## **BEFORE YOUR PARTY, PLEASE:**

- Make sure the wheel chocks are secured in place around one wheel on each side. The delivery driver will put them safely into place, but please double-check.
- Look to see how items are stored and secured in the trailer. Most areas are labeled to make it easier when packing up after your event.
- If you notice anything broken or missing, please note it on the clipboard in the trailer.

## **DURING YOUR EVENT:**

- Please take time throughout the day to make sure the wheel chocks remain in place, and the trailer is safe and secure.

- Make sure guests are using equipment appropriately to ensure items remain in good condition for future use.

## **WHEN YOU'RE READY TO PACK UP, PLEASE:**

- Clean any dirty surfaces and wipe down wet surfaces. Do not spray the interior of the trailer with water.
- Return all items to their original spots and secure them with the provided straps/cords. Place all toys and activities back in their labeled bins and bags and return to the shelves.
  - Utilize the labels and pictures located inside the trailer to ensure a smooth clean-up process.
- If you notice anything broken or missing, please note it on the clipboard in the trailer.
- Make sure that the trailer is locked after you have finished putting items away.
- Confirm that there are no other vehicles or obstructions that would prevent city staff from picking up the trailer.

## **STREET CLOSURE**

- To use the street closure barricades, a separate Street Closure Permit must be secured before your event. Street Closure requests need to be made **at least three weeks prior** to your party/event.
- If you have received an approved permit, please place the barricades as depicted on your traffic control plan.
- **IMPORTANT:** If you did not obtain a street closure permit, you may not close the street or use the barricades. Doing so without a permit is illegal and could result in fines, criminal charges, or a lawsuit.
- Street closure equipment includes traffic cones, “Street Closed” signs, and stands.
- Be sure to keep a physical copy of your permit and traffic control plan.